



Program Delivery Strategy

Drive and recover a 4WD vehicle

This course was previously run against deleted unit SISODRV302A – Drive and Recover a 4WD vehicle. No change to the course content has been made; this course is now run as a non-accredited course.

Assessor: All training/assessment will be conducted by Ricky Midson

Target Group(s)

This course is aimed at anyone with a need to safely Drive and Recover a 4WD vehicle as part of their work or private activities.

Assessment Environment and Induction

The majority of assessments are expected to take place in the normal workplace of the candidate i.e. construction site, subdivision, Farm. Due to the nature of the training we may also access forestry land/coups and/or private farms to conduct the training on as some worksites may not be adequate.

Candidates will be offered the opportunity of participating in an on-site induction where the program delivery strategy will be explained including flexible learning/training options and assessment approaches.

Assessment Modes/Approaches Suitable for the Target Group

Due to the nature of this training class sizes will be restricted to a maximum of 8 people.

The assessment/training will be in three parts:

Part 1:

Learning material will be sent to the candidate for reading prior to commencing the training and or assessment.

We are aware that there may be a high percentage of people that have learning difficulties and will endeavour to adapt this method, according to each individual person and circumstance.

Part 2:

A theory/classroom session ending with an examination will need to be completed prior to any practical session being offered. Due to the dangerous nature of this unit of competency, the candidates will need to successfully complete this theory session before moving on to the practical training/ assessment.

Part 3:

A practical session will be conducted at a site suitable for the number of people participating in the course. Practical sessions will only be conducted after the successful completion of the theory/classroom component.

Practical Tasks: During the course of the practical assessment you will be required to identify all safety devices, conduct pre-start inspections on a variety of vehicles and recovery equipment. You will use correct PPE at all times and work in conjunction with another operator safely using radio communication if required.

- Risk Assess the area of operations (looking for all hazards and controlling these hazards with appropriate hazard control measures)
- Get to know your vehicles capabilities
- Demonstrate correct tyre pressure selection
- Drive the vehicles in a variety of terrain
- Demonstrate the correct drive configuration and gear selection
- Use traction aids (if fitted)
- Risks assess the recovery equipment and be instructed in the safe use of each item
- Identify escape routes during the recovery
- Select correct recovery equipment to use
- Make sure recovery equipment is correctly connected to both the vehicle and recovery point
- Warn other people in the vicinity
- Start the recovery operation in conjunction with your spotter
- Maintain watch of the surrounding area
- Shut down and clean up area
- Clean up and store equipment

Assessment Instruments/Processes

The only assessment instruments to be used for this course is Drive and recover a 4WD vehicle which has been designed by Training Services Tasmania and comes complete with an assessor's version.

No assessment instrument is to be used that has not first been authorised and version controlled.

Resources Requirements

1. Learning Materials for the course Drive and recover a 4WD vehicle
2. Short course enrolment form
3. Client learning needs survey
4. Assessment instruments
5. Candidate feedback sheet

Equipment required for training/assessment:

- Safe area to conduct training/assessment is available.
- Suitable and well maintained vehicles and recovery equipment (will be checked prior to assessment).
- Tree protectors, Snatch Straps, Winch extension cables all load rated for your vehicle (confirmed by trainer/assessor)
- Enough fuel for the day and a properly maintained and serviced vehicle
- Current registration and insurance for each participating vehicle
- PPE for each individual (Hi vis vest and safety boots/shoes)
- Recovery vehicle (supplied by Training Services Tasmania)
- Gloves and wet weather gear as required.
- UHF radios or applicable communication on site (supplied by Training Services Tasmania).

Please note Training Services Tasmania, has all the recovery equipment needed for use by attendees during this course, however if you wish to bring your own then please be aware that all equipment will be checked by the assessor for load ratings, damage and suitability prior to use. All PPE must meet Australian Standards.

Support Arrangements/Other Options for Disadvantaged Groups

The Recreation industry attracts candidates who sometimes have low literacy and language skills. The assessment/delivery process described above acknowledges this and reflects an approach where these people will not be disadvantaged.

Candidates are asked to indicate if they are disadvantaged or have low reading/literacy skills at the enrolment stage. However, from our experience to date, most tend to not publicly acknowledge this problem. If an assessor/trainer finds that a candidate may be disadvantaged in some way, then special efforts should be made to support the candidate. File notes outlining the approach adopted should also be recorded on the candidate's file.

In general, where a candidate has a reading difficulty, and does not wish to participate in a literacy/language support program, then the assessor/trainer should diplomatically and sensitively support the candidate by not requiring the candidate to read lengthy or complex documents without assistance. Only oral assessments should be used and all documents that the candidate needs to sign should be either read first or left with the candidate for later collection. In this way, the candidate can seek support from a relative, friend, or work colleague without undue embarrassment.

Quality Indicators/Feedback/Moderation and Subsequent Action

As this course will normally be conducted as a standalone unit, a candidate feedback sheet will be offered to all participants to complete and provide feedback about the course, location, material and the assessor.

For large groups from the one employer we will also seek feedback from the employer in the way of a phone call or course feedback sheet.

All feedback will be monitored and followed up by the general manager.

Staff Professional Development

All Training Services Tasmania staff involved in the delivery of this course Drive and recover a 4WD vehicle has extensive experience in the operation of a variety of vehicles and recovery equipment and will maintain currency through using a log book and partaking in extra courses as needed.

Responsible Behaviour

Training Services Tasmania has an assessor–candidate relationships policy which broadly outlines the responsible behaviour required of both the trainer/assessor and candidate while training/assessment is undertaken. A copy of this policy is available to any candidate who wishes to see it.

Training Services Tasmania’s staffs has a responsibility to behave in an ethical and objective manner and candidates are also obliged to respond by providing all of the information that is requested by the trainer. No candidate should act in an irresponsible manner while training is being undertaken, as it may endanger the trainee, work colleagues and/or the trainer.

If the behaviour of either the trainee or the trainer is considered by either party to be inappropriate, that behaviour will be reported to either the trainee’s supervisor or the trainer’s manager. Appropriate action would then follow from the relevant organisation and may result in disciplinary procedures.

Authorisation

Name Ricky Midson
 General Manager